

NEW YORK METROPOLITAN TRANSPORTATION COUNCIL



José M. Rivera, P.E.
Executive Director

TO: PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE

FROM: Jose Rivera  8/21/17

SUBJECT: SFY 2016-2017 & SFY 2017-2018 UPWP Administrative Modifications

DATE: August 16, 2017

This is to inform you that SFY 2016-2017 & SFY 2017-2018 UPWP Administrative Modifications have occurred.

Details of the modifications are:

NYMTC STAFF:

An unspent balance in the amount of \$38,900, programmed for professional services in the NYMTC staff project Performance-Based Planning & Programming; Agreements/Procedures (PTCS16D00.A07), has been added to the NYMTC staff project Transportation Performance Management (PTCS17D00.A04) as this project was not completed as anticipated during the 2016-2017 program year.

NYCDOT:

Unused balances in several completed 2016-2017 UPWP projects have been reprogrammed to the Downtown Jamaica Traffic Study (PTDT16D00.G02) in the amount of \$33,383 and to the Vision Zero Traffic Safety Analysis Methodology project (PTDT16D00.G03) in the amount of \$4,187 to support additional staff effort for these projects.

These actions have been taken as administrative modifications since the funding modifications of the affected projects are not greater than 10% of the total cost of each project, and there are no changes to the scope of work.

This is not a UPWP amendment, therefore, no formal action will be required by the PFAC.

Should you have any questions, please contact Seitu Allen (212) 383-1885.