

**MEETING SYNOPSIS OF THE FEBRUARY 13, 2025
PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE MEETING****A. CALL TO ORDER AND ROLL CALL**

The New York Metropolitan Transportation Council's (NYMTC's) Program, Finance, and Administration Committee (PFAC) meeting was called to order by Adam Levine, NYMTC Executive Director. He noted that the meeting was being held virtually and in person at the NYMTC offices located at 25 Beaver Street in lower Manhattan. After completing the roll call of the PFAC members, he declared that there was a quorum as per NYMTC's Operating Procedures.

B. EXECUTIVE DIRECTOR'S REPORT

Adam Levine, NYMTC's Executive Director provided the following report:

NYMTC staff, led by Seitu Allen, and its members agencies have developed a draft annual work program for the State Fiscal Year 2025-2026. The Unified Planning Work Program or UPWP identifies planning priorities across the NYMTC region, including both core and discretionary planning activities.

NYMTC's Transportation Improvement Program, or TIP, will include capital projects and studies that the member agencies intend to progress during Federal Fiscal Years (FFYs) 2026 through 2030. Project selection by the member agencies is underway, and a draft TIP is scheduled to be released for public review in early June. The Regional Transportation Plan, Moving Forward 2055, includes both the near-term needs addressed in the TIP and longer-term vision projects that members hope to advance should funding become available. Chapters and appendices of Moving Forward 2055 are being prepared, and a draft Regional Transportation Plan is also scheduled to be released for public review in early June.

The New York Best Practice Model, or NYBPM is NYMTC's activity-based travel model covering the 28-county metro area that is used to project traffic and air quality conditions, and is used by its member agencies on studies for major projects. With several key enhancements complete, the NYBPM project team is exploring future improvements, which may include system upgrades, methodological refinements, and dataset updates. The NYBPM truck model component update is ongoing, with the short-distance component of the model being the primary focus.

The draft Socio-Economic and Demographic (SED) forecasts, allocated down to the Transportation Analysis Zone (TAZ) level, are currently under review by the Forecasting Working Group. These forecasts provide essential data inputs to the NYBPM and play a vital role in the development of the Regional Transportation Plan, transportation conformity analyses, and decision-making on the use of federal transportation funds.

Transportation Conformity Determination is required by the Clean Air Act to ensure that federal funding and approval are given to highway and transit projects that are consistent with, or "conform to," air quality goals. Refresher training sessions on Conformity and our project data collection software, PIMS, are ongoing.

**MEETING SYNOPSIS OF THE FEBRUARY 13, 2025
PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

On the Survey Community of Practice front, we had a very successful meeting with the group on January 29th, with more than 30 members in attendance. The meeting featured presentations from the AVAIL team at SUNY Albany on Transportation Research Board survey activities and a demonstration of the Common Concepts Catalogue that AVAIL has developed for the community of practice. The meeting also included a status update on member survey activities, which led to a very engaging interactive discussion on the use of survey incentives. The next meeting of the full Community of Practice group is planned for April 2025.

Adam Levine noted several studies in various stages of development as follows.

- The draft final report for the Palisades Shared-Use Path Study neared nearing completion. Public review meetings will be held in April.
- The draft final report for the Regional Waste Movement Study is expected to be released for public review in April.
- Work continues on both the Safety Needs and Technologies Assessment for the Suburban Counties and the Transit Service Coordination Needs Assessment, with plans for public release being determined.
- A request for proposals for the Northern Westchester East-West Corridor Study through our host agency, New York State DOT was released. Review of the RFP can be found on www.dot.ny.gov.

NYMTC held three Brown Bag Lunch seminars since our last meeting. In November, the City of Long Beach talked about on their resiliency efforts. In December, New York City DOT talked about their Mobility Dashboard. In January, Quemuel Arroyo, Chief Accessibility Officer for the MTA, talked about the efforts and achievements being made to improve accessibility across the MTA's vast network. In March, Munnesh Patel and Maniza Pritila of NYMTC staff will be presenting on our annual Hub Bound Report.

NYMTC hosted the annual meeting of the Metropolitan Area Planning Forum, in December, to discuss topics of interest spanning the region from eastern Pennsylvania to central Connecticut. Presentations from New York City DOT on a study to reimagine the Cross Bronx Expressway, and from the Port Authority of New York and New Jersey on Energy Demands and Freight Systems were very informative, and a discussion led by the Regional Plan Association on the 2026 FIFA World Cup sparked lively discussions.

NYMTC's Annual Council Meeting will be held in-person at the U.S. Custom House, in lower Manhattan on February 27, 2025. The theme this year is Proactive Mobility: Planning a Dynamic Future, focusing on active transportation. Member agency Principals including New York State DOT Commissioner Marie Therese Dominguez and New York City DOT Commissioner Ydanis Rodriguez are anticipated to be attending. The keynote address will be given by the National Association of City Transportation Officials, or NACTO, Executive Director Ryan Russo.

Adam thanked the NYMTC staff and agency members for their dedication and service to the people of New York City, Long Island and the lower Hudson Valley.

C. PRESENTATION

**NYMTC's STATE FISCAL YEAR 2025-2026 UNIFIED PLANNING WORK PROGRAM FOR COUNCIL ADOPTION -
Seitu Allen, NYMTC Program Manager**

Seitu Allen, NYMTC UPWP Program Manager gave a presentation on NYMTC's State Fiscal Year 2025-2026 Unified Planning Work Program (UPWP). The UPWP is prepared annually to provide funding for NYMTC's core and discretionary activities. He noted that the new UPWP proposes \$67 million for transportation-related planning activities to be undertaken by NYMTC staff and its member agencies. He said that the UPWP was an important part of the core planning process that included the Regional Transportation Plan, the Transportation Improvement Program, the Congestion Management Process and Regional Emissions Analysis. He requested PFAC's recommendation for the Council's adoption at the Annual Council Meeting

**MEETING SYNOPSIS OF THE FEBRUARY 13, 2025
PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

that would take place on February 27, 2025.

D. PUBLIC PARTICIPATION

There were no registered speakers.

E. ACTION ITEMS

1. ACCEPT: NOVEMBER 14, 2024 MEETING SYNOPSIS

A motion to accept the November 14, 2024 Meeting Synopsis was made by Joseph Cuomo, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Craig Lader, representing the Mid-Hudson South Transportation Coordinating Committee. There was no discussion. The meeting synopsis was unanimously accepted.

2. REPORT: RESOLUTION #593 – RECOMMENDATION OF THE STATE FISCAL YEAR UNIFIED PLANNING WORK PROGRAM FOR COUNCIL ADOPTION

A motion to adopt Resolution #593, Recommendation of the State Fiscal Year Unified Planning Work Program, was made by Patrick Gerdin, representing the Mid-Hudson South Transportation Coordinating Committee, and seconded by Christopher Chatterton, representing the Nassau/Suffolk Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

3. ADOPT: RESOLUTION #594 – SUPPORT OF STATEWIDE TARGETS UNDER THE FEDERAL TRANSPORTATION PERFORMANCE MANAGEMENT REQUIREMENTS

John Simpson of NYMTC staff said that the purpose of this resolution was to show that NYMTC would adopt the NYS Department of Transportation's new highway safety and pavement performance targets.

A motion to adopt Resolution #594, Support of Statewide Targets Under the Federal Transportation Performance Management Requirements, was made by Barbara Barosa, representing the Mid-Hudson South Transportation Coordinating Committee, and seconded by Joseph Cuomo, representing the Nassau/Suffolk Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

4. ADOPT: RESOLUTION #595 – AMENDMENT TO THE STATE FISCAL YEAR 2024-2025 UNIFIED PLANNING WORK PROGRAM

Seitu Allen said that the purpose of the resolution was to reprogram funds and that no additional funds would be needed for the amendment.

A motion to adopt Resolution #595, Amendment to the SFY 2024-2025 Unified Planning Work Program, was made by Christopher Chatterton, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Patrick Gerdin, representing the Mid-Hudson South Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

**MEETING SYNOPSIS OF THE FEBRUARY 13, 2025
PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

5. ADOPT: RESOLUTION #596 – AMENDMENT TO THE RESILIENCE IMPROVEMENT PLAN ADDENDUM TO THE FEDERAL FISCAL YEARS 2022-2050 REGIONAL TRANSPORTATION PLAN

Manish Shah of NYMTC staff noted that the resolution added the MTA Metro North Railroad Mott Haven Yard Stormwater Resilience Project to the FFYs 2022-2050 Regional Transportation Plan.

A motion to adopt Resolution #596, Amendment to the Resilience Improvement Plan Addendum to the FFYs 2022-2050 Regional Transportation Plan was made by Connor Clarke, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Patrick Gerdin, representing the Mid-Hudson South Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

F. CONFIRMATION OF ANNUAL COUNCIL MEETING

NYMTC's Annual Council Meeting is scheduled to be held on Thursday February 27, 2025.

G. CONFIRMATION OF NEXT PFAC MEETING

NYMTC's next PFAC Meeting is scheduled to be held on Thursday April 17, 2025 at 11:30 a.m.

H. ADJOURN

A motion to adjourn the meeting was made by Barbara Barosa, representing the Mid-Hudson South Transportation Coordinating Committee and seconded by Christopher Chatterton, representing the Nassau/Suffolk South Transportation Coordinating Committee. The motion passed; the meeting was adjourned.

**MEETING SYNOPSIS OF THE FEBRUARY 13, 2025
PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE MEETING**

ATTENDANCE

Adam Levine, NYMTC Executive Director (Acting Chair)

Voting Members/Alternatives

Barbara Barosa, Putnam County Planning Department
Lisa Cataldo, New York State Department of Transportation
Christopher Chatterton, Suffolk County Department of Public Works
Connor Clarke, New York City Department of City Planning
Joseph Cuomo, Nassau County Department of Public Works
Patrick Gerdin, Rockland County Department of Planning & Public Transportation
Craig Lader, Westchester County Department of Planning
Paul Ochoa, New York City Department of Transportation
Julia Seltzer, Metropolitan Transportation Authority

Advisory (Non-Voting) Members

Gautam Mani, Federal Highway Administration
Ona Papageorgiou, New York State Department of Environmental Conservation
Ted Ritter, North Jersey Transportation Planning Authority
Jay Shuffield, Port Authority of New York and New Jersey
Hiep Tran, United States Environmental Protection Agency

NYMTC Staff and (Contractors*)

Ali Afshar *	Fidel Garcia *	Larisa Morozovskaya
Olayinka Alamu *	Niloofar Ghahramani *	Robert Mortell
Leonidas Alexandropoulos	German Hernandez	Munnesh Patel
Seitu Allen	Husong Han	Kwei Pinger
Gerry Bogacz	Carl King	Maniza Pritila
Joy Britton	Kathy Lander	Sandeep Puppala *
Stephanie Brooks *	John Lopez	Abdus Salam
Mary Byrne	Jack Ma	Manish Shah
Michael Chiume	Mark Maglienti	John Simpson
David Drits	Amaury Medina-Milford	Sherry Southe
Maura Fitzpatrick *	Emily McGhee	Lynne Thisse
Merrill Frank	Andrea Miles-Cole	Rossana Weitekamp
Leslie Fordjour	Ali Mohseni	

OTHERS

Refat Agarwal, NYSDOT	Jorlen Garcia, NYCDOT	Jeffrey Otto, NYCDOT
Joseph Bellucci, Putnam County	Kim Gill, Assembly Office	Renee Peters-Smith, NYCDOT
Sean Bennet, Putnam County	Jason Kelly, HDR Inc.	Stephen Scaduto, NYSDOT
Lily Black, USEPA	Blanco Lopez, Westchester County	Adeleke Seidi-Gbamuse, NYCDOT
Brandon Budelman, NYCDOT	Tiana Grimes, MTA	Greg Sylvester, MTA
Esteban Carvajal, NYCDOT	Sam Kraus, NYCDOT	Eric VanDeWall, Rockland County
Oliver Ernhof, WSP	Debra Nelson, NYSDOT	
Oluseye Folarin, MTA	Joseph Raguzin, Rockland County	