



Joel P. Ettinger
Executive Director

**MEETING SYNOPSIS OF THE FEBRUARY 17, 2011
PROGRAM, FINANCE AND ADMINISTRATION COMMITTEE MEETING**

A. CALL TO ORDER AND INTRODUCTIONS AND REPORTS

1. Welcome and Introductions

The New York Metropolitan Transportation Council's (NYMTC) Program, Finance, and Administration Committee (PFAC) meeting was called to order by Ms. Heather Sporn of the New York State Department of Transportation (NYSDOT). She said that she would be chairing the meeting on behalf of Robert Zerrillo, the PFAC Chair. The committee members introduced themselves and a quorum was declared. She noted that the special meeting was scheduled for the members to endorse the 2011-2012 Unified Planning Work Schedule for the Council's adoption at its Annual Meeting being held at New York University on March 10, 2011.

B. PUBLIC PARTICIPATION

There were no speakers registered.

C. ACTION ITEMS

1. ACCEPT: January 20, 2011 MEETING SYNOPSIS

A motion to accept the January 20, 2011 Meeting Synopsis was made by Mr. Jack Schmidt, representing the New York City Transportation Coordinating Committee, and seconded by Ms. Naomi Klein, representing the Mid-Hudson South Transportation Coordinating Committee. The meeting synopsis was unanimously accepted.

2. ADOPT: RESOLUTION #320 – RECOMMENDATION OF THE 2011-2012 UNIFIED PLANNING WORK PROGRAM FOR COUNCIL ADOPTION

Mr. Gerry Bogacz, NYMTC's Planning Director, presented a summary of the draft 2011-2012 Unified Planning Work Program. He noted that the Work Program is a federally-required product of the metropolitan transportation planning process which brought federal planning funds into the region that supported NYMTC staff operations, funded consultant work, and supported the NYMTC members' planning processes. It also provided a strategic framework for the entire metropolitan transportation planning process. Mr. Bogacz explained how NYMTC staff and its member agencies will use the funds in the 2011-2012 Work Program. He noted that the development of federally-required planning products such as the Regional Transportation Plan and the Transportation Improvement Program were the core components of the Work Program along with federally-required planning analyses such as the Congestion

Management Process and Transportation Conformity. One of the highlights noted for the 2011-2012 program year was the New York-Connecticut Sustainable Communities Planning Program, which will be funded through a grant from the U.S. Department of Housing and Urban Development.

A motion to adopt Resolution #320, Recommendation of the 2011-2012 Unified Planning Work Program for Council Adoption was made by Mr. Jack Schmidt, representing the New York City Transportation Coordinating Committee, and seconded by Mr. John Pilner, representing Mid-Hudson South Transportation Coordinating Committee. The resolution unanimously passed.

D. INFORMATION ITEM

1. DEVELOPMENT OF THE 2011-2015 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Gerry Bogacz said that staff was developing the next Transportation Improvement Program (TIP) for federal fiscal years 2011-2015. He said that the Transportation Coordinating Committees (TCCs) were developing proposed project lists for the new TIP and that a public comment period for the project lists would begin on March 21st and close on April 19th. As part of this comment period, public review meetings will be held in New York City, the lower Hudson valley and Long Island. He said after a second comment period for the full draft TIP, on July 28th, the Program, Finance and Administration Committee would recommend the TIP for the Council's adoption at its special meeting scheduled for August 4th.

E. CONFIRMATION OF ANNUAL COUNCIL MEETING

The Annual Council Meeting was confirmed to be held on Thursday, March 10, 2011 at 10:30 a.m. at New York University.

F. CONFIRMATION OF NEXT PFAC MEETING

The next PFAC meeting was confirmed to be held on Thursday, April 21, 2011 at 1:15 p.m. at the NYMTC Office.

G. ADJOURN

The meeting was adjourned.

ATTENDANCE

Voting Members/Alternatives

Marc Albrecht, Metropolitan Transportation Authority
Rona Moyer, Nassau County Planning Commission
Naomi Klein, Westchester County Department of Transportation
Garry Lenberger, Suffolk County Department of Public Works
John Pilner, Putnam County Planning Department
Jack Schmidt, New York City Department of City Planning
Karin Sommer, New York City Department of Transportation
Heather Sporn, New York State Department of Transportation

Advisory (Non-Voting) Members

Nancy Danzig, Federal Transit Administration
Ted Ritter, North Jersey Transportation Planning Authority
Karen Rosenberger, Federal Highway Administration
Lou Venech, Port Authority of New York and New Jersey
Melanie Zeman, US Environmental Protection Agency

NYMTC Staff

Olayinka Alamu	Joel Ettinger	Jerry Jonassen
Sangeeta Bhowmick	Angelina Foster	Jan Khan
Gerry Bogacz	Emma Gaitan	Larry McAuliffe
Kuo-Ann Chiao	Anthony Gawrych	Andrea Miles-Cole
Lisa Daglian	Stephen Hausch	

OTHER

Alex Appel, FHWA

This February 17, 2011 PFAC Meeting Synopsis was unanimously accepted by all Program, Finance and Administration Committee members at the April 21, 2011 meeting.

Respectfully Submitted,

*Andrea Miles-Cole
Secretary 2- NYMTC*

NEW YORK METROPOLITAN TRANSPORTATION COUNCIL



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Executive Director

THE METROPOLITAN PLANNING ORGANIZATION

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