



TO: PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE  
FROM: Debra A. Nelson, Assistant Director *Debra A. Nelson*  
SUBJECT: State Fiscal Year (SFY) 2021-2022 UPWP Administrative Modification  
DATE: September 21, 2021

This is to inform you that SFY 2021-2022 UPWP Administrative Modification has occurred.

Details of the modification are:

Funding for the project PTCS21D00.E01 has been increased by \$40,662. Additional funding has been added to the task Evaluating Alternative Data for Activity Generation in NYBPM, due to the higher-than-expected cost of the professional services contract. Additional funds will be programmed from unprogrammed funding from prior program years.

This action has been taken as administrative modification since the funding modification of the affected project is not greater than 10% of the total cost of the project, and there are no changes to the scope of work.

This is not a UPWP amendment, therefore no formal action will be required by the PFAC.

Should you have any questions, please contact Seitu Allen (212) 383-1885.