



TO: PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE
FROM: Debra A. Nelson, Assistant Director
SUBJECT: State Fiscal Year (SFY) 2021-2022 UPWP Administrative Modifications
DATE: June 15, 2021

This is to inform you that SFY 2021-2022 UPWP Administrative Modifications have occurred.

Details of the modifications are:

NYMTC staff has added

- 1) \$3,470 to the Model Development, Enhancement, and Applications project (PTCS21D00.D01) due to higher than expected cost of professional services. Funds have been reprogrammed from programmed in prior years, but unspent funds.
- 2) \$11,249 to the MPO Operations and Management project (PTCS21D00.F01) due to higher than expected cost of professional services. Funds have been reprogrammed from Data Management project (PTCS21D00.E01), whose professional services contract costs less than has been programmed for it.

MTA has added \$129,568 to the MTA Post-Pandemic Study (PTMT21D00.G01). Additional funds are necessary due to higher than expected staff cost. Funds have been reprogrammed from unspent funds from completed projects in prior years.

These actions have been taken as administrative modifications since the funding modifications of the affected projects are not greater than 10% of the total cost of the project, and there are no changes to the scope of work.

This is not a UPWP amendment, therefore no formal action will be required by the PFAC.

Should you have any questions, please contact Seitu Allen (212) 383-1885.