

NEW YORK METROPOLITAN TRANSPORTATION COUNCIL

**Lisa Daglian**  
Interim Executive Director

TO: PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE

FROM: Gerry Bogacz

SUBJ: SFY 2015-2016 UPWP Administrative Modification

DATE: March 9, 2016

The New York City Department of Transportation (NYCDOT) has requested the addition of \$21,044 to the UPWP project Downtown Jamaica Traffic Study (PTDT15D00.G08. Funds will be reprogrammed from unspent balances of several UPWP projects that NYCDOT sponsors which were completed during the SFY 2014-15 program year. NYMTC staff has reviewed this request and determined that the funds for reprogramming are available and requested changes can be made.

This action will be taken as administrative modification since the funding modification of the affected project is not greater than 10% of the total cost of the project, and there are no changes to the scope of work. The effective date of this modification is March 9, 2016.

This is not a UPWP amendment, therefore, no formal action will be required by the PFAC.

Should you have any questions, please contact Mikhail Kotikovskiy (212) 383-7247.