



TO: PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE
FROM: Debra A. Nelson, Assistant Director *D Nelson*
SUBJECT: SFY 2019-2020 UPWP Administrative Modifications
DATE: August 15, 2019

This is to inform you that SFY 2019-2020 UPWP Administrative Modifications have occurred.

Details of the modifications are:

1. The following modifications have been made within the Regional Surveys (PTCS19D00.E01) project.
 - a. \$50,000 has been added to the Smartphone Travel Survey pilot study because the cost of the associated professional services contract will be more than originally anticipated.
 - b. \$50,000 has been subtracted from the Travel Survey Contractor 1 professional services contract as its start date has been delayed.
2. Funding allocated for the below two professional services contracts within the *Plan 2045 Maintenance / Plan 2050 Development* (PTCS19D00.A01) project have been consolidated into a single line item. NYMTC will execute a single contract that includes, within the scope of services, the tasks for both below items:
 - a. Development of the Shared Vision and Plan 2050 full document (\$850,000)
 - b. Public Outreach for Plan 2050 Components, Special Elements & TPM (\$300,000)

This is not a UPWP amendment. No formal action will be required by the PFAC.

Should you have any questions, please contact Seitu Allen at (212) 383-1885.

DN/SA