


NEW YORK METROPOLITAN TRANSPORTATION COUNCIL



José M. Rivera, P.E.
Executive Director

TO: PROGRAM, FINANCE, AND ADMINISTRATIVE COMMITTEE

FROM: José M. Rivera, Executive Director 

SUBJECT: SFY 2018-2019 UPWP ADMINISTRATIVE MODIFICATIONS

DATE: December 19, 2018

This is to inform you that SFY 2018-2019 UPWP Administrative Modifications to Central Staff's program have occurred.

Details of the modifications are:

- 1) Regional Surveys project (PTCS18D00.E01) funding has been reprogrammed as follows:
 - a) Funding for the Regional River Crossings OD survey has been reduced by \$50,000.
 - b) Funding for the Smartphone Travel Pilot study has been increased by \$50,000 since the associated professional services contract is expected to cost more than originally anticipated.

- 2) Model Development, Enhancement, and Applications project (PTCS18D00.D01) funding has been reprogrammed as follows:
 - a) Funding for the Model Development Technical Support Contractor II professional services contract has been reduced by \$200,000. These funds were not used due to a delay in hiring a replacement in-house contractor.
 - b) \$80,000 has been added to the PIMS Maintenance, Hosting, Enhancement and Technical Support professional services contract due to increased cost to develop PIMS enhancements.
 - c) \$120,000 has been added to the Model Development Technical Support Contractor I professional services contract to ensure sufficient funding is available through the end of the program year.

- 3) \$131,000 has been reprogrammed to the TIG Hosting, Support, and Enhanced Maintenance (3-years) professional services contract within the Data Management (PTCS18D00.E02) project. These funds have been reprogrammed from:
 - a) The Regional River Crossings OD Survey within the Regional Surveys project (PTCS18D00.E01), which has been reduced by \$31,000.
 - b) The canceled Data Collection for NYBPM professional services contract within the Data Management project (PTCS18D00.E02), which had been funded for \$100,000.

These actions have been taken as administrative modifications since the funding modifications of the affected projects are not greater than 10% of the total cost of the projects, and there are no changes to the scope of work.

This is not a UPWP amendment, therefore, no formal action will be required by the PFAC.

Should you have any questions, please contact Seitu Allen (212) 383-1885.

JR/sa